

Village of Waynesville
Board of Trustees
Board Minutes
December 11, 2023

Location of Meeting: Village Hall – 200 E 2nd St., Waynesville, IL 61778

Regular Meeting called to Order by Mayor Paul Wiggins at 6:01pm

Roll Call: A Quorum of the Village Board was present during the following roll call of Trustees taken by the Village Clerk:

Attendees	Present	Absent
Mayor – Paul Wiggins	X	
Trustee - Bristow	X	
Trustee - Lowery	X	
Trustee - Settles		X
Trustee - Brown		X
Trustee - Cummings	X	
Trustee - Shaffer	X	

Village Maintenance Man Randy Furman, Treasurer Tabitha Miller and Village Clerk Holly Murphy were also present.

The **Minutes of November** meeting were reviewed by the Board. Bristow motioned to approve the minutes as presented. Cummings Seconded the motion. Roll Call: Aye all. Motion carried.

The **Unpaid Bills Report for December** was reviewed by the Board. Cummings motioned to approve. Shaffer Seconded the motion. Roll Call: Aye all. Motion carried.

The **Balance Sheet for November** was reviewed by the Board. Bristow motioned to approve. Cummings Seconded the motion. Roll Call: Aye all. Motion carried.

The **Profit & Loss Statements for November** were reviewed by the Board. Bristow motioned to approve. Lowery Seconded the motion. Roll Call: Aye all. Motion carried.

Ordinances- Health & Safety – Settles

- The tax levy is completed and was reviewed. Some totals were adjusted due to increases in costs, but we were able to keep it under the 105% limits. Lowery motioned to approve the tax levy as presented. Bristow seconded the motion. Roll Call: Aye all. Motion carried.
- The abatement was presented and reviewed. Cummings motioned to approve. Shaffer seconded the motion. Roll Call: Aye all. Motion carried.

- We will contact the attorney to assist us with Ordinance Violations.

Water – Shaffer

- Update on fire hydrants – Trimbles came out the Monday after Thanksgiving and started digging, but the temperatures were just too cold to continue without damage, so Randy told them to just fill it back in. Trimbles did not communicate with anyone before coming out and we have not heard from them since. This issue will probably have to wait until the spring.
- Regarding maintenance fees in the water ordinance – there are already fees that are to be assessed when water department maintenance personnel are called for any issues that are the homeowner’s responsibility. The board will review this next month.

Sewer – Brown

- The board reviewed the High Usage Analysis Report for December. Lowery motioned to approve. Shaffer seconded. Roll call: Aye all. Motion carried.
- The work at 105 W. 4th St. is completed and the meter will be installed on Wednesday.
- The work at 407 S. Main is less extensive than originally thought. The leach field looked fine; the only work necessary was on a line to the leach field. This work will cost around \$1500.
- Greg Crowe, representing MSA Professional Services, discussed funding sources for sewer improvements. The Illinois EPA offers unsewered planning and construction grants that typically go hand in hand to cover the costs of updating a community sewer system. The planning grants are up to \$30,000 and help cover the cost of a study that is required to apply for the construction grant. This study usually takes 3-4 months. The construction grant can be for up to \$5 million. MSA services typically cost between \$2500 and \$5000. He will put together a cost analysis for Waynesville specifically. The grants must open by April, 2024 but as of this meeting they are not open. His advice is to wait until the grants open up, and MSA can help us apply at that time. The cost of sewer projects is going up, and it’s possible that we might have to do a loan in addition to the grant to cover our costs. Minor improvements might not need a grant at all. The board will discuss this when more information on alternate sources becomes available.
- The board discussed adding a maintenance fee when maintenance is called for an issue that ends up being the homeowner’s responsibility, like there is in the water ordinance. The board will review next month.

Streets & Alleys – Lowery

- Shaffer obtained information from Ameren regarding the work that needs to be done on the light poles to be able to hang more Christmas decorations.
- There is a broken pole on S. Maltby that Randy called in. The pole was marked for replacement but has not been replaced yet.
- The truck is ready for inclement weather.

Finance – Bristow & Cummings

- The draft audit was returned yesterday. There are some things we need to change, but we are working on it. Things are ok and the final audit will be done soon.

Miscellaneous – Wiggins

- The board discussed the walking trail around Evergreen Cemetery. Dave suggested that the town could donate the millings for the sub-base of the track. This would provide substantial financial help for the project without costing the town any money. Bristow motioned to approve the donation of the town's millings. Shaffer seconded. Roll call: Aye all.
- Ryan McLane was not present to discuss the volunteer program, so this issue was tabled at this time.
- Cops shredding is complete.
- The board discussed giving Christmas bonuses. Regular employees will get \$150 after taxes and part-time employees will get \$100.

With no further discussion, Bristow motioned to adjourn the meeting. Shaffer Seconded the motion. Roll Call. Aye all.

The meeting adjourned at 7:37 pm.

Holly Murphy
Village Clerk