

Village of Waynesville
Board of Trustees
Board Minutes
September 11, 2023

Location of Meeting: Village Hall – 200 E 2nd St., Waynesville, IL 61778

Meeting called to Order by Mayor Paul Wiggins at 6:01 pm

Roll Call: A Quorum of the Village Board was present during the following roll call of Trustees taken by the Village Clerk:

Attendees	Present	Absent
Mayor – Paul Wiggins	X	
Trustee - Bristow	X	
Trustee - Lowery	X	
Trustee - Settles	X	
Trustee - Brown	X	
Trustee - Cummings	X	
Trustee - Shaffer	X	

Village Maintenance Man Randy Furman was also present.

The **Minutes of August** meeting were reviewed by the Board. Settles motioned to approve the minutes as presented. Cummings Seconded the motion. Roll Call: Aye all. Motion carried.

The **Unpaid Bills Report for September** was reviewed by the Board. Settles motioned to approve. Shaffer Seconded the motion. Roll Call: Aye all. Motion carried.

The **Balance Sheet for August** was reviewed by the Board. Cummings motioned to approve. Bristow Seconded the motion. Roll Call: Aye all. Motion carried.

The **Profit & Loss Statements for August** were reviewed by the Board. Lowery motioned to approve. Shaffer Seconded the motion. Roll Call: Aye all. Motion carried.

Ordinances- Health & Safety – Settles

- The Village was notified by Kevin Hammer – Village Lawyer that he will no longer be able to represent the Village regarding the ordinance violations. The Village is now in the process of finding a new lawyer who will be able to continue the process which Kevin had started.
- Discussed the Chapter 14 Animals ordinance, but the decision was made to postpone the approval until we have new legal representation.

Water – Shaffer

- The Village is still waiting on a timeline for replacing the two fire hydrants that were approved in the July Board Meeting. The board approved replacing the fire hydrants at the corner of 4th Street and Maltby and at the 500 block of Isham Street. The quote which was approved was in the amount of \$8,900.00.

Sewer – Brown

- Discussed the sewer issues that are occurring at 105 W. 5th Street. The Village is having the septic at this address pumped weekly. Will be seeking quotes for this project.
- Still waiting for the fix to the electrical panel at the lift station on 10th Street. The board approved to have Sessions Electric proceed by adding a proper disconnect to prevent electricity from going into the electrical grid. This should be the last station to be updated.

Streets & Alleys – Lowery

- The Village was refunded \$107.30 from Roanoke Concrete which represents the taxes that were charged to the Village. Since we are a tax-exempt entity, the money was refunded.

Finance – Bristow & Cummings

- The Board had a discussion on opening a new savings account for Equipment. This account would currently be used for the annual Backhoe payment. When the payment is due money will be transferred from the Equipment savings account into the General checking account to make the payment. This will allow the Board to monitor the balance of the account to ensure that the payment is being put aside. Bristow motioned to approve the opening of the new account. Lowery Seconded the motion. Roll Call: Aye all. Motion carried for the new Equipment savings account.

Miscellaneous – Wiggins

- It was announced that Sheri Dawson, the current Village Clerk, has turned in her resignation. Once the village has found a replacement, Sheri will help get them trained.
- The decision was made to have Trick or Treating hours on Tuesday, October 31st from 5:00-8:00 pm.
- A new Complaint Form was presented to the board which will allow the Villagers to file complaints to the Village Hall in an official manner. All future complaints must be made by using this form or attending the Board meeting. The Villagers will be able to access this form on the Village Website at waynesvillevillage.com or request a form from the Village Hall. A letter will be mailed to all residents explaining the new process and will include a copy of the Complaint Form.

With no further discussion, Bristow motioned to adjourn the meeting. Brown Seconded the motion. Roll Call. Aye all.

The meeting adjourned at 7:11 pm.

Sheri Dawson
Village Clerk